

INTERNATIONAL STUDENT TRANSFER RELEASE FORM

To the F-1 Student:

In order to receive an I-20 from the IU International Office, you must:

- Submit copies of your current I-20, passport, visa stamp, I-94 card, and EAD (if applicable). These documents can be submitted by mail (1145 King Road, Immaculata, PA 19345-0636), by fax 610-640-0836 or by e-mail (cconjar@immaculata.edu).
- Take this form to the international student office at your current school to have section 2 completed. After all documents are received by the International Office, a new I-20 will be issued within 15 business days after transfer release date.

Section 1 (to be completed by student)

Last Name: _____ First Name: _____ Middle Name: _____

SEVIS ID#: _____ IU ID#: _____ Date of Birth: _____

Local Address: _____

Email: _____ Phone (home-cell-work): _____

Intended Start Date at IU: ___ Fall ___ Winter ___ Spring Year: _____

Date you will finish your term at your current school or date you ended your OPT: _____

I verify that the above information is accurate and hereby authorize the Designated School Official / international office of my current school to release my SEVIS record to IMMACULATA UNIVERSITY.

Signature: _____ Date: _____

Section 2 (to be completed by DSO / International student advisor)

Please complete section 2 and submit this form to the IU International Office by fax 610-640-0836 or by mail (1145 King Road, Immaculata, PA 19345-0636). Please release the student's SEVIS record to IMMACULATA UNIVERSITY.

SEVIS Release Date: _____ SEVIS ID #: _____

___ This Student is in lawful F-1 status and is/was enrolled in a full course of study until: _____

___ This student is out of status and must file for reinstatement to lawful F-1 status. Explanation: _____

___ This student is currently on OPT. Start Date: _____ End Date: _____

DSO Name: _____ Title: _____

Signature: _____ Date: _____

School Name: _____

Address: _____

Phone: _____ E-mail: _____