

**IMMACULATA UNIVERSITY**  
**Request for Mailing Diploma**

Please mail my diploma. Enclosed is my **check for \$15.00** made payable to Immaculata University.

SHIP TO (*no P.O. boxes*):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_

E-mail: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

**I understand that:**

- Diplomas will only be mailed once all financial and academic obligations are fulfilled.
- Diplomas are mailed in accordance with pick-up date stated on the enclosed letter.
- Immaculata University is not responsible for the replacement of my diploma should it be lost or damaged in shipping.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Return to:  
Immaculata University  
Registrar's Office  
Immaculata, PA 19345